

IN THE UNITED STATES BANKRUPTCY COURT FILED & ENTERED  
DISTRICT OF PUERTO RICO

GENERAL ORDER 02-02

02-02  
FILED 11-1-2002  
J. P. Rios

In Re: Facsimile Filings

CLERK  
U.S. BANKRUPTCY COURT  
SAN JUAN, PUERTO RICO

Effective February 15, 2002, the Court will accept for filing documents electronically transmitted by facsimile machine or similar device, except for the following:

1. documents constituting a pleading for which a filing fee is required;
2. documents, including a motion for emergency or expedited determination, which exceed 15 pages including exhibits, but exclusive of the certificate of service;
3. proofs of claim and all documents sworn to under the pains and penalties of perjury; and
4. all documents which constitute a higher offer to a notice of sale pursuant to 11 U.S.C. Section 363.

All documents filed shall comply with the following:

1. all pages must be in numerical order;
2. transmittal page must include case identification number, number of pages, name, address, telephone and fax number of the person filing;
3. only the telephone/Fax number assigned by the Clerk will be used for Fax filings [(787) 977-6044.]

All documents filed in accordance with the above shall be deemed originally filed within the meaning of Fed.R.Civ.P.5(e) and 11, as made applicable by Fed. R. Bankr. P. 9014 and within the meaning of Fed. R. Bankr. P. 9011. No subsequent original shall be filed after the document is filed by facsimile, unless the Court orders otherwise.

Documents received by the Clerk by facsimile after 4:30 p.m. on a court day, or on non-working days, shall be deemed received as of the following court day.

Documents not complying with the requirements established by this order may be returned to sender and deemed as never filed, unless the Court orders otherwise.

In San Juan, Puerto Rico, this 7<sup>th</sup> of February, 2002.



Gerardo A. Carlo  
Chief U.S. Bankruptcy Judge



Sara E. de Jesus  
U.S. Bankruptcy Judge



Enrique S. Lamoutte  
U.S. Bankruptcy Judge